

#### **VOCATIONAL QUESTIONNAIRE**

Please answer only questions that apply to you TODAY'S DATE: **Identification Data:** EMAIL: NAME: ADDRESS: DAYTIME PHONE: CITY/STATE: NIGHTTIME PHONE: ZIP CODE: MESSAGE PHONE: **Education:** LAST YEAR COMPLETED: NAME OF HIGH SCHOOL: ADDRESS OF HIGH SCHOOL: VOCATIONAL COURSES, such as shop, computers If did not graduate, reason for leaving high school: Please list all other education beyond high school including special courses, military, seminars, and correspondence courses. Also include any job training including internships, apprenticeships and on the job training. Provide name of school, date of graduation, type of degree, and major. Reason for leaving schooling if not completed:

Personal history:	
BIRTH DATE:	CITY & STATE Of BIRTH
SIZE OF FAMILY:	CHILDREN:
PARENTS' WORK:	
(optional)	
SPOUSE'S WORK:	
(optional)	
other information.	tes, please provide approximate dates along with
Current or Last employer:	
NAME:	DATES:
ADDRESS:	
NAME OF SUPERVISOR / TITLE:	
JOB TITLE:	
JOB DESCRIPTION & DUTIES INCLUDING USE OF  PLEASE DESCRIBE ANY LIGHT DUTY WORK PER	
TELASE BESCRIBE ANT EIGHT BOTT WORKTER	TORIVIED TOR THIS EIVIT EOTER.
PAY:	HOURS PER WEEK:
HEAVIEST ITEM LIFTED ON JOB:	
PHYSICAL DEMANDS ( including travel) :	
REASON FOR LEAVING:	

NAME:	DATES:
ADDRESS:	
NAME OF SUPERVISOR/TITLE:	
JOB TITLE:	
JOB DESCRIPTION & DUTIES:	
PAY:	HOURS PER WEEK:
HEAVIEST ITEM LIFTED ON JOB:	
PHYSICAL DEMANDS:	
REASON FOR LEAVING:	

REASON FOR LEAVING:

NAME: DATES: ADDRESS: NAME OF SUPERVISOR/TITLE: JOB TITLE: JOB DESCRIPTION & DUTIES: PAY: HOURS PER WEEK: HEAVIEST ITEM LIFTED ON JOB: PHYSICAL DEMANDS:

3.	
NAME:	DATES:
ADDRESS:	
NAME OF SUPERVISOR:	
JOB TITLE:	
JOB DESCRIPTION & DUTIES:	
PAY:	HOURS PER WEEK:
HEAVIEST ITEM LIFTED ON JOB:	
PHYSICAL DEMANDS:	
REASON FOR LEAVING:	

REASON FOR LEAVING:

ADDRESS:

NAME OF SUPERVISOR:

JOB TITLE:

JOB DESCRIPTION & DUTIES:

PAY:

HEAVIEST ITEM LIFTED ON JOB:

PHYSICAL DEMANDS:

5.	
NAME:	DATES:
ADDRESS:	
NAME OF SUPERVISOR:	
JOB TITLE:	
JOB DESCRIPTION & DUTIES:	
DIV	MOVING BED WEEK
PAY:	HOURS PER WEEK:
HEAVIEST ITEM LIFTED ON JOB:	
PHYSICAL DEMANDS:	
REASON FOR LEAVING:	
READON FOR LEAVING.	

6.	
NAME:	DATES:
ADDRESS:	
NAME OF SUPERVISOR:	
JOB TITLE:	
JOB DESCRIPTION & DUTIES:	
PAY:	HOURS PER WEEK:
HEAVIEST ITEM LIFTED ON JOB:	
PHYSICAL DEMANDS:	
THIOTOTAL DEMINIOS.	
DEACON FOR LEAVING.	
REASON FOR LEAVING:	

Summary of all employment including full time, part time, and summer: roofing and part time in lawn maintenance service)	(Example:	10 years in
What was your favorite job and why was it your favorite position?		
Team and sports activities:		
Hobbies, interests, and social activities:		

**Military activities:** MILITARY BRANCH: RANK: DISCHARGE STATUS: NUMBER OF YEARS SERVED: MILITARY TRAINING & SCHOOLS: Driver's license number: Do you have an auto driver's license? Y N or Do you have a truck or chauffeur's license? Y or N Do you have safe driver written on your license? Y N If you are not a safe driver, do you know how many points you have on your license? Y pts or N Other driving or equipment operator knowledge: Legal status: (circle your answer) Are you a US citizen? Y N or Are you allowed to work in the US? Y N or Do you have a criminal record? Y N or Flexibility: Are you available to work weekends? Y N or Are you available to work overtime? Y N or Are you available to work nights? Y N or

<b>Medical considerations:</b>					
WHAT MEDICATIONS ARE YOU TAKING	3? HOW DOES IT A	AFFECT Y	YOUR W	VORKING?	
What physical restrictions must be obse	rved in your work	enviror	nment?		
What computer skills do you have?					
Typing Calculator	r	Word	l Perfec	•t	
	speed	Word Perfect			
Windows Microsoft	· 	Excel	<u> </u>		
Other computer knowledge/soft	Word:				
Other computer knowledge/softv	wait				
Availability of a home computer	í?	Y	or	N	
Do you know the home row on t	the keyboard?	Y	or	N	

Can you type	without looking at the ke	yboard?	Y	or	N	
Computer lite	eracy/knowledge (E-mail,	web browsing)	Y	or	N	
Other skills:						
Current Work Goals:						 
• Wages or sala	ary expected:	per week			_month	 year
How many ho	ours can you work per we	ek?				
** 0 '11						
How far are you will	ing to travel to work?					